

Policies and Procedures Booklet

Action required

1. The Commission is invited to consider the Sixth Review Policies and Procedures Booklet and offer any comments to inform its revision for the 2018 Review.

Background

2. In May 2011 the Commission published a booklet to explain our policies and procedures in conducting our Sixth Review of UK Parliament Constituencies. It was intended for everyone with an interest in the process: members of the public, parliamentarians, political parties, local authorities and councillors. The booklet is attached at Appendix A.
3. The Secretariat proposes to update the booklet to support the 2018 Review. As the governing legislation is unchanged, the necessary revisions are not extensive but the Commission may wish to consider the current format and content and offer any suggestions to improve clarity and readability.
4. A budget of £5000 in this financial year has been assigned for the printing of the Policies and Procedures Booklet.
5. A revised draft of the booklet will be circulated for final agreement.

Conclusion

6. The Commission is invited to offer any comments on the existing Policies and Procedures booklet which the Secretariat will then update.

Secretariat
February 2016