

Finance Update

For Information

1. A Finance Update table is at Appendix A. The Commission is invited to note its financial summary for 2015-16.
2. The Commission's corporate plan for 2015 to 2018 is at Appendix B. The Commission is invited to consider the plan and any changes it wishes to make prior to consideration of a draft 2016 to 2019 Plan at its next meeting.

**Secretariat
February 2016**

Boundary Commission for Scotland Budget and Outturn Performance 2015-2016

Update

Last updated:

9 February 2016

	original Budget	proposed revised budget	Spend										Forecast		Spend To Date	Balance to spend [^]		forecast final outturn (£)	forecast final outturn (%) [*]
			April	May	June	July	August	Sept	Oct	Nov	Dec	January	February	March		(£)	(%)		
Staff Salaries	94,298	87,000	5,103	5,103	8,077	5,103	5,199	5,199	5,199	6,145	6,849	6,799	11,589	16,329	58,774	35,524	38	86,692	100
Commissioners' Fees and Expenses	8,880	8,500	0	2,114	0	0	0	0	0	0	1,345	0	2,770	2,220	3,459	5,421	61	8,449	99
Total	103,178	95,500	5,103	7,217	8,077	5,103	5,199	5,199	5,199	6,145	8,194	6,799	14,359	18,549	62,233	40,945	40	95,141	100
Accommodation, Rent, Rates etc	11,000	12,000	0	0	0	0	0	2,601	0	3,113	0	checksum (if not 0:error)	0	0	5,714	5,286	48	11,940	99
Administration	53,674	45,000	5,128	408	1,137	1,100	88	409	567	6,559	3,840	714	23,840	325	19,950	33,724	63	44,115	98
Mapping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Travel & Subsistence	2,000	1,000	0	2	17	0	0	0	3	478	485	0	0	0	985	1,015	51	985	98
Review costs	30,092	42,500	0	0	0	0	0	0	0	0	0	0	260	42,200	0	30,092	100	42,460	100
Total	96,766	100,500	5,128	410	1,154	1,100	88	3,010	570	10,149	4,325	714	27,213	45,638	26,648	70,118	72	99,500	99
Total	199,944	196,000	10,231	7,627	9,230	6,203	5,287	8,209	5,769	16,294	12,520	7,513	41,572	64,187	88,882	111,062	56	194,641	99
												checksum (if not 0:error)	0	0	0	0			

[^] relative to original budget

* relative to proposed revised budget.

Notes

February forecasts comprise

salaries as December 2015 adjusted to reflect 50:50 allocation of review staff time between commissions (£11,589)
 Commissioner's Fees and Expenses for one meeting at £2200 per meeting and £550 for introductory meeting on 9 February
 administration costs of £1000.70 and IT migration costs of £13,645 (remainder of budget)
 committed IT expenditure of £9,194.70 for Lockheed Martin work and IT hardware
 travel to london for shared portal meeting (£260)

March forecasts comprise

salaries as December 2015 adjusted to reflect 90:10 allocation of review staff time between commissions (£16,329)
 Commissioner's Fees and Expenses for one meeting at £2200 per meeting
 rental costs as for December 2015 (£3,113)
 administration costs of £325
 Review costs of £27,200 for portal development, £10,000 for publicity for review launch, £5,000 for printing of policies and procedures booklet (see BCS Papers 2016-02 Appendix A, and 2016-04)