

## **Finance Update**

### **For Information**

1. A Finance Update table is at Appendix A. The Commission is invited to note its financial summary for the year to date.

**Secretariat  
August 2016**

**Boundary Commission for Scotland  
Budget and Outturn Forecast 2016 - 2017**

	Budget	April	May	June	July	August	Forecast							Forecast To Date	Balance to spend (£) (%)	
							Sept	Oct	Nov	Dec	January	February	March			
Staff Salaries	189,766	15,749	15,716	15,731	15,716	16,046	16,046	16,046	16,046	16,046	16,046	16,046	16,046	191,280	-1,514	-1
Commissioners' Fees	22,200	0	770	2,153	0	4,044	2,022	2,022	2,022	2,022	2,022	2,022	2,022	21,121	1,079	5
<b>Total</b>	<b>211,966</b>	<b>15,749</b>	<b>16,486</b>	<b>17,884</b>	<b>15,716</b>	<b>20,090</b>	<b>18,068</b>	<b>18,068</b>	<b>18,068</b>	<b>18,068</b>	<b>18,068</b>	<b>18,068</b>	<b>18,068</b>	<b>212,401</b>	<b>-435</b>	<b>0</b>
Accommodation, Rent, Rates etc	18,250	0	0	0	0	4,423	4,423	0	0	4,423	0	0	4,423	17,692	558	3
Administration	37,843	4,980	339	939	864	1,166	19,872	400	1,500	830	540	1,230	13,983	46,643	-8,800	-23
Mapping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Travel & Subsistence	1,570	0	166	0	0	0	0	3	478	485	0	0	0	1,132	438	28
Review costs	130,371	0	0	0	0	0	68,400	5,800	17,200	5,000	0	0	19,571	115,971	14,400	11
<b>Total</b>	<b>188,034</b>	<b>4,980</b>	<b>505</b>	<b>939</b>	<b>864</b>	<b>5,589</b>	<b>92,695</b>	<b>6,203</b>	<b>19,178</b>	<b>10,738</b>	<b>540</b>	<b>1,230</b>	<b>37,977</b>	<b>181,438</b>	<b>6,596</b>	<b>4</b>
<b>Total</b>	<b>400,000</b>	<b>20,729</b>	<b>16,991</b>	<b>18,823</b>	<b>16,580</b>	<b>25,679</b>	<b>110,763</b>	<b>24,271</b>	<b>37,246</b>	<b>28,806</b>	<b>18,608</b>	<b>19,298</b>	<b>56,045</b>	<b>393,839</b>	<b>6,161</b>	<b>2</b>

**Notes**

Staff salaries based on Jun 2016 costs, uprated by 2% in August; assumes no temporary cover for sickness absence.

Admin profile based on last year's spend, filtered to exclude exceptional items and IT migration estimate added (£19,351 added to September 2016)

Website refresh costs (£7,500), IT upgrade (£5,000) and office maintenance costs (£1,250) assumed to occur in March 2017

T and S profile based on last year's spend

Review costs - assume portal payment in Sep 2016; assume public consultation in Oct 2016 (£5,000 assuming no public notices) and Mar 2017 (£4,910, remainder of budget).

Review costs - assume travel to Westminster to distribute consultation booklets in October 2016 (£800) and T and S for public hearings of (£2,200)

Review costs - miscellaneous costs (£14,661) assumed to be incurred in March 2017; ad-hoc Assistant Commissioner costs assumed to be incurred in December 2016

figures in red are actual costs from ledger