

## **Finance Update**

### **For Information**

1. A Finance Update table is at Appendix A. The Commission is invited to note its financial summary for the year to date.

**Secretariat  
September 2016**

Boundary Commission for Scotland  
Budget and Outturn Forecast 2016 - 2017

27-Sep-16  
BCS 2016/44 Appendix A

	Budget	April	May	June	July	August	Forecast							Forecast To Date	Balance to spend (£)	(%)
							Sept	Oct	Nov	Dec	January	February	March			
Staff Salaries	189,766	15,749	15,716	15,731	15,716	15,841	16,241	16,241	16,241	16,241	16,241	16,241	16,241	192,440	-2,674	-1
Commissioners' Fees	22,200	0	770	2,153	0	2,469	2,022	2,022	2,022	2,022	2,022	2,022	2,022	19,546	2,654	12
<b>Total</b>	<b>211,966</b>	<b>15,749</b>	<b>16,486</b>	<b>17,884</b>	<b>15,716</b>	<b>18,310</b>	<b>18,263</b>	<b>18,263</b>	<b>18,263</b>	<b>18,263</b>	<b>18,263</b>	<b>18,263</b>	<b>18,263</b>	<b>211,986</b>	<b>-20</b>	<b>0</b>
Accommodation, Rent, Rates etc	18,250	0	0	0	0	4,423	4,423	0	0	4,423	0	0	4,423	17,692	558	3
Administration	37,843	4,980	339	939	864	1,328	5,075	5,437	1,500	830	540	1,230	13,983	37,045	798	2
Mapping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Travel & Subsistence	1,570	0	166	0	0	0	9	3	478	485	0	0	0	1,141	429	27
Review costs	130,371	0	0	0	0	0	0	74,200	17,200	5,000	0	0	4,910	101,310	29,061	22
<b>Total</b>	<b>188,034</b>	<b>4,980</b>	<b>505</b>	<b>939</b>	<b>864</b>	<b>5,751</b>	<b>9,507</b>	<b>79,640</b>	<b>19,178</b>	<b>10,738</b>	<b>540</b>	<b>1,230</b>	<b>23,316</b>	<b>157,188</b>	<b>30,846</b>	<b>16</b>
<b>Total</b>	<b>400,000</b>	<b>20,729</b>	<b>16,991</b>	<b>18,823</b>	<b>16,580</b>	<b>24,061</b>	<b>27,770</b>	<b>97,903</b>	<b>37,441</b>	<b>29,001</b>	<b>18,803</b>	<b>19,493</b>	<b>41,579</b>	<b>369,174</b>	<b>30,826</b>	<b>8</b>

**Notes**

Staff salaries from September based on August rates +£400; assumes partial temporary cover for long-term sickness absence from November.

Admin profile based on last year's spend, filtered to exclude exceptional items, and IT migration estimate added.

migration estimates:£4,554 added to September 2016; miscellaneous charges, maintenance charges and disposal charges totalling £5,037 in October.

Website refresh costs (£7,500), IT upgrade (£5,000) and office maintenance costs (£1,250) assumed to occur in March 2017

T and S profile based on last year's spend

Review costs - assume portal payment in Oct 2016; assume public consultation in Oct 2016 (£5,000 assuming no public notices) and Mar 2017 (£4,910, remainder of budget).

Review costs - assume travel to Westminster to distribute consultation booklets in October 2016 (£800) and T and S for public hearings of (£2,200)

Review costs - ad-hoc Assistant Commissioner costs assumed to be incurred in December 2016

figures in red are actual costs from ledger