

Finance Update

For Information

1. A Finance Update table is at Appendix A. The Commission is invited to note its financial summary for the year to date.

**Secretariat
October 2016**

Boundary Commission for Scotland
Budget and Outturn Forecast 2016 - 2017

28-Oct-16

BCS 2016/47 Appendix A

	Budget	April	May	June	July	August	Forecast		Nov	Dec	January	February	March	Forecast To Date	Balance to spend (£)	(%)
							Sept	Oct								
Staff Salaries	189,766	15,749	15,716	15,731	15,716	15,841	16,285	15,877	16,241	16,241	16,241	16,241	16,241	192,120	-2,354	-1
Commissioners' Fees	22,200	0	770	2,153	0	2,469	770	2,208	3,222	2,022	2,022	2,022	2,022	19,680	2,520	11
Total	211,966	15,749	16,486	17,884	15,716	18,310	17,055	18,085	19,463	18,263	18,263	18,263	18,263	211,800	166	0
Accommodation, Rent, Rates etc	18,250	0	0	0	0	4,423	0	0	4,423	4,423	0	0	4,423	17,692	558	3
Administration	37,843	4,980	339	939	864	1,328	3,711	622	7,610	830	540	1,230	13,983	36,976	867	2
Mapping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Travel & Subsistence	1,570	0	166	0	0	0	9	78	478	485	0	0	0	1,216	354	23
Review costs	130,371	0	0	0	0	0	0	5,070	83,850	7,200	0	0	4,910	101,030	29,341	23
Total	188,034	4,980	505	939	864	5,751	3,720	5,770	96,361	12,938	540	1,230	23,316	156,914	31,120	17
Total	400,000	20,729	16,991	18,823	16,580	24,061	20,775	23,855	115,824	31,201	18,803	19,493	41,579	368,714	31,286	8

Notes

Staff salaries from September based on August rates

Admin profile based on last year's spend, filtered to exclude exceptional items, and IT migration estimate added.

migration estimates:£1,073 added to November 2016; miscellaneous charges, maintenance charges and disposal charges totalling £5,037 in November.

Website refresh costs (£7,500), IT upgrade (£5,000) and office maintenance costs (£1,250) assumed to occur in March 2017

T and S profile based on last year's spend

Review costs - assume portal payment in Nov 2016; assume public consultation costs in Nov 2016 (£5,000 assuming no public notices) and Mar 2017 (£4,910, remainder of budget).

Review costs - assume travel to Westminster in November 2016 (£450) and T and S for public hearings of (£2,200) in December.

Review costs - ad-hoc Assistant Commissioner costs assumed to be incurred in December 2016

figures in red are actual costs from ledger