

Finance Update

For Information

1. A Finance Update table is at Appendix A. The Commission is invited to note its financial summary for the year to date.

**Secretariat
August 2016**

Boundary Commission for Scotland

01-Aug-16

Budget and Outturn Forecast 2016 - 2017

	Budget	Forecast													Forecast To Date	Balance to spend	
		April	May	June	July	August	Sept	Oct	Nov	Dec	January	February	March	(£)		(%)	
Staff Salaries	189,766	15,749	15,716	15,731	15,716	16,046	16,046	16,046	16,046	16,046	16,046	16,046	16,046	16,046	191,280	-1,514	-1
Commissioners' Fees	22,200	0	770	2,153	0	4,044	2,022	2,022	2,022	2,022	2,022	2,022	2,022	2,022	21,121	1,079	5
Total	211,966	15,749	16,486	17,884	15,716	20,090	18,068	212,401	-435	0							
Accommodation, Rent, Rates etc	18,250	0	0	0	0	4,563	4,563	0	0	4,563	0	0	4,563	18,251	-1	0	
Administration	37,843	4,980	339	939	864	557	521	400	1,500	830	540	1,230	24,983	37,683	160	0	
Mapping	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Travel & Subsistence	1,570	0	166	0	0	0	0	3	478	485	0	0	0	1,132	438	28	
Review costs	130,371	0	0	0	0	0	68,400	20,200	17,200	5,000	0	0	19,571	130,371	0	0	
Total	188,034	4,980	505	939	864	5,120	73,484	20,603	19,178	10,878	540	1,230	49,117	187,437	598	0	
Total	400,000	20,729	16,991	18,823	16,580	25,209	91,552	38,671	37,246	28,946	18,608	19,298	67,185	399,837	163	0	

Notes

Staff salaries based on Jun 2016 costs, uprated by 2% in August; assumes no temporary cover for sickness absence.

Admin profile based on last year's spend, filtered to exclude exceptional items and IT migration estimate added (£11,000 added to March 2017)

Website refresh costs (£7,500), IT upgrade (£5,000) and office maintenance costs (£1,250) assumed to occur in March 2017

T and S profile based on last year's spend

Review costs - assume portal payment in Sep 2016; assume public consultation in Oct 2016 (£19,400, based on LGBCS publicity costs) and Mar 2017 (£4,910, remainder of budget).

Review costs - assume travel to Westminster to distribute consultation booklets in October 2016 (£800) and T and S for public hearings of (£2,200)

Review costs - miscellaneous costs (£14,661) assumed to be incurred in March 2017; ad-hoc Assistant Commissioner costs assumed to be incurred in December 2016

figures in red are actual costs from ledger