

Finance Update

For Information

1. A finance update table is at Appendix A. The Commission is invited to note its financial position as of 10 February 2020.
2. The overall forecast is c. £13,600 lower than that shown in BCS Paper 2019/09 at the 11 November 2019 BCS meeting.
3. This is chiefly due to a reduction in the Administration forecast of c. £11,500 because of: the IT refresh now expected to be undertaken in the 2020-21 financial year (£5,000); net savings on website refresh project (c £2,000); anticipated savings on Scottish Government IT costs (c. £800) geographic software licences (c £800) and net c. £3,000 on other Administration savings, including £750 on training costs.
4. The remainder of the savings are lower Commissioners' Fees and Expenses claims (c. £1,100) and lower Travel and Subsistence costs (c £1,100) than previously forecast for the annual UK Commissions meeting.

Secretariat
February 2020

Boundary Commission for Scotland
Budget and Outturn Forecast 2019–20

BCS Paper 2020_03

Appendix A

	Budget	April	May	June	July	Spend Aug	Sept	Oct	Nov	Dec	Forecast Jan	Feb	Mar	Spend to Date	Balance to spend (£)	(%)	Overall Forecast To Date	Forecast Estimated Underspend (£)	(%)
Staff Costs	171,761	14,140	14,140	16,894	15,471	14,943	14,943	14,947	14,989	15,353	14,943	14,556	14,943	135,820	35,941	21	180,262	-8,501	-5
Commissioners' Fees and Expenses	3,639	0	0	0	0	764	0	0	506	0	0	0	2,072	1,269	2,370	65	3,341	298	8
Total	175,400	14,140	14,140	16,894	15,471	15,707	14,943	14,947	15,494	15,353	14,943	14,556	17,015	137,090	38,310	22	183,603	-8,203	-5
Accommodation, Rent, Rates etc	21,963	0	0	0	5,421	0	0	0	5,121	0	5,121	0	5,121	10,542	11,421	52	20,785	1,178	5
Administration	41,273	196	377	412	1,952	1,865	2,597	198	93	2,762	2,378	12,081	210	10,452	30,821	75	25,121	16,152	39
Travel & Subsistence	2,000	0	0	0	0	0	41	262	22	243	50	50	50	567	1,433	72	717	1,283	64
Review costs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a	0	0	0
Reserve	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a	0	0	0
Total	65,236	196	377	412	7,373	1,865	2,637	460	5,237	3,004	7,550	12,131	5,381	21,561	43,675	67	46,622	18,614	29
														checksum: 0	0		0	0	
Total	240,636	14,336	14,517	17,307	22,844	17,571	17,580	15,407	20,731	18,358	22,493	26,686	22,396	158,651	81,985	34	230,226	10,411	4
														0	0		0	0	

Notes

* April - December totals are actuals. January - March are forecasts.