

Finance Update

For Information

1. A finance update table is at Appendix A. The Commission is invited to note its financial position as of 23 September 2020.
2. The budget shown is as set out in the Corporate Plan 2020–23.
3. The overall forecast has fallen by £7,400 compared to that shown in BCS Paper 2020/09 at the Commission's meeting of 20 July 2020. This is chiefly due to savings of c. £6,000 in the Administration budget on office equipment, postage, photocopying and training which reflect that the Secretariat has been working from home and is likely to continue to do so until 2021.
4. The Travel and Subsistence forecast also falls by c. £1,000 due to the next UK Commissions meeting now being expected to be held by video conferencing.
5. The Secretariat is awaiting clarification on the likely cost of using a shared consultation portal with the other UK Parliamentary Boundaries Commissions at the next Review. At the time of writing, the Secretariat is also awaiting a letter of delegation from the Office of the Secretary of State for Scotland. This is expected to be for c. £400,000.
6. The Secretariat was asked by the Office of the Secretary of State for Scotland (OSSS) to submit, in mid-September 2020, a bid for funds for the financial years 2020–21 to 2023–24, as part of Cabinet Office's 2020 Comprehensive Spending Review. The OSSS requested that combined costs from 2021–22 to 2023–24 not exceed £1.2 million.
7. The figures submitted by the Secretariat are shown in Appendix B. These are in line with the 2020–23 Corporate Plan, with estimated requirements for 2023–24 reflecting the likely completion of the 2023 Review in June or September 2023, and include costs relating to the printing and proof-reading of the final report, as well as costs related to the consultation portal.

**Secretariat
September 2020**

BCS Finance Update September 2020

Last Updated: 17/9/20

		Actuals					Forecast							Spend to Date (£)	Balance to Spend (£)	(%)	Overall Forecast (£)	Forecast Remainder (£)	(%)
Secretariat Staff Costs	Budget 201,207	Apr 14,958	May 16,402	Jun 15,680	Jul 15,679	Aug 15,681	Sep 15,680	Oct 15,680	Nov 15,680	Dec 15,680	Jan 15,680	Feb 15,680	Mar 15,680	78,401	122,806	61%	188,164	13,043	6%
Commissioners' Fees and Expenses	11,321	0	0	0	0	762	0	3,073	0	1,011	2,062	2,062	2,062	762	10,559	93%	11,032	289	3%
Subtotal	212,528	14,958	16,402	15,680	15,679	16,443	15,680	18,753	15,680	16,691	17,742	17,742	17,742	79,163	133,365	63%	199,196	13,332	6%
Accommodation	23,557	0	0	0	0	0	5,613	0	5,613	0	5,613	0	5,613	checksum: 0	0		0	0	
Admin	39,660	511	50	4,686	546	42	825	1,329	3,343	1,833	12,766	6,234	613	5,836	33,824	85%	32,779	6,881	17%
T&S	2,000	0	0	0	0	0	50	50	500	50	50	50	50	0	2,000	100%	800	1,200	60%
Review Costs	6,000	0	0	0	0	0	0	0	0	0	5,000	1,000	0	0	6,000	100%	6,000	0	0%
Subtotal	71,217	511	50	4,686	546	42	6,488	1,379	9,456	1,883	23,429	7,284	6,276	5836	65,381	92%	62,031	9,186	13%
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Overall	283,745	15,469	16,452	20,366	16,226	16,485	22,168	20,132	25,136	18,574	41,171	25,026	24,018	84,999	198,746	70%	261,226	22,519	8%
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2020-23 Corporate Plan Costs

	2020-21	2021-22	2022-23
staff costs	£188,603	£201,962	£243,772
commissioner costs	£11,321	£23,803	£21,731
accommodation	£22,451	£25,819	£29,692
administration	£39,660	£36,866	£38,709
travel and subsistence	£2,000	£2,000	£2,000
review costs	£6,000	£122,765	£74,129
TOTAL	£270,035	£413,215	£410,033

2020-24 Costs for Cabinet Office's 2020 Comprehensive Spending Review

BCS	2020-21	2021-22	2022-23	2023-24	Note on 2023-24 Costs (where significantly different from previous year)
staff costs	£188,603	£201,962	£243,772	£257,252	Staff costs shared 50/50 with LGBCS. Extra member of staff in 2022-23 and 2023-24.
commissioner costs	£11,321	£23,803	£21,731	£4,002	
accommodation	£22,451	£25,819	£29,692	£34,146	Few Commission meetings expected after June / September completion of 2023 Review
administration	£39,660	£36,866	£38,709	£40,644	
travel and subsistence	£2,000	£2,000	£2,000	£2,000	Costs include consultation portal and final report costs.
review costs	£6,000	£122,765	£74,129	£30,956	
TOTAL	£270,036	£413,215	£410,033	£369,001	
Three-year total				£1,192,249	