BCS Paper 2021/20

Finance Update

For Information

1. A finance update table is at Appendix A. The Commission is invited to note its financial position as of 12 July 2021.

2. The Office of the Secreatry of State for Scotland (OSSS) have advised the Commission that it has been allocated a budget of £408,000 for 2021-22, the same budget allocation as last year. The Secretariat has revised the budget headings shown in Appendix A from those in Paper BCS 2021_11 presented at the Commission meeting of 12 April 2021 (which were from the 2021-24 Corporate Plan), to reflect this budget allocation.

3. The overall forecast has fallen by c. £21,000 compared to that shown in BCS Paper 2020_11 in April. This is chiefly due the consultation portal costs for 2021-22 now expected to be c. £11,000 lower, following receipt of updated costs from the Boundary Commission for England (BCE). Other significant savings include lower staff costs of c. £5,500 due to the Scottish Government's interim pay award being lower than forecast. Commissioners' fees fall by c. £4,300 due to no meeting taking place in June and lower estimated claims per meeting.

4. Regarding the consultation portal costs, at the time of writing the Secretariat is awaiting clarification from the BCE as to whether VAT will be passed on to the Commission. The forecast in Appendix A assumes that VAT will be passed on. If this is not the case, the Commission will make further savings.

Secretariat
July 2021

BCS Forecast for 2021-22

BCS Paper 2021_20

Appendix A

		Actual			Forecast									Spend to Date	Balance to Spend		Overall Forecast	Forecast Remainder	
	Budget	**Apr**	**May**	**Jun**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**	**Jan**	**Feb**	**Mar**	**(£)**	**(£)**	**(%)**	**(£)**	**(£)**	**(%)**
Secretariat Staff Costs	201,962	15,680	16,969	16,503	16,363	16,363	16,363	16,363	16,363	16,363	16,363	16,363	16,363	49,152	152,809	76%	196,419	5,542	3%
Commissioners' Fees and Expenses	23,803	0	506	506	506	3,176	1,659	2,670	3,822	1,659	1,659	1,659	1,659	1,011	22,792	96%	19,476	4,327	18%
Subtotal	225,765	15,680	17,474	17,008	16,868	19,539	18,021	19,032	20,184	18,021	18,021	18,021	18,021	50,163	175,601	78%	215,895	9,869	4%
													checksum:	0	0		0	0	
Accommodation	22,752	0	0	0	5,688	0	5,688	0	0	5,688	0	0	5,688	0	22,752	100%	22,752	0	0%
Admin	39,700	50	35	165	6,465	1,175	5,827	1,300	3,193	327	6,940	7,675	6,327	250	39,450	99%	39,477	223	1%
T&S	2,000	0	0	0	0	63	63	63	1,500	63	63	63	63	0	2,000	100%	1,938	63	3%
Review Costs	117,783	0	0	0	12,403	1,000	9,903	33,713	0	9,903	2,500	7,316	27,403	0	117,783	100%	104,141	13,642	12%
Subtotal	182,235	50	35	165	24,556	2,237	21,481	35,075	4,693	15,981	9,502	15,053	39,481	250	181,985	100%	168,307	13,928	8%
													checksum:	0	0		0	0	
Overall	408,000	15,730	17,510	17,174	41,424	21,776	39,502	54,107	24,877	34,002	27,523	33,074	57,502	50,414	357,586	88%	384,203	23,797	6%
													checksum:	0	0		0	0	

N.B. The budget shown has been revised from that set out in the 2021- 24 Corporate Plan to reflect the allocation of £408,000 for 2021- 22