

Freedom of Information

For noting

1. For information, the FOI log for this financial year is attached as Appendix A. Since the last meeting there has been three FOI requests, all of which were answered within 20 working days.
2. The Commission is asked to note the FOI requests and the response time.

**Secretariat
May 2025**

Boundary Commission for Scotland's Freedom of Information Requests 2025/26

Date Received	Request	Date Responded	Response
11/04/2025	This is an information request relating to staff expenses. Please include the following information for the last four financial years, 2021-22, 2022-23, and 2023-24: The total amount claimed in expenses by senior staff annually. A breakdown of expenses by category (e.g., travel, accommodation, meals, hospitality, subsistence, training, etc.). The total amount claimed by the most expensive individual claimant (job title only) in each of those years. If available, a breakdown of expenses for members of the senior leadership team (e.g., Chief Executive, Directors), including job titles and total expenses per individual per year. If it is not possible to provide the information requested due to the information exceeding the cost of compliance limits identified in Section 12, please provide advice and assistance, under the Section 16 obligations of the Act, as to how I can refine my request. If you have any queries please don't hesitate to contact me via email or phone and I will be very happy to clarify what I am asking for. I would prefer a response via email, but if this is not possible, I will gladly accept letters to the address below. Please acknowledge this information request as soon as possible.	28/04/2025	The total amount claimed by senior staff was: - o 2021-22: £0 - o 2022-23: £104 - o 2023-24: £0 - o 2024-25: £385 • Breakdown: - o 2021-22: N/A - o 2022-23: £104 in hotels - o 2023-24: N/A - o 2024-25: £296 in hotels and £89 in rail fares • As a small Non-Departmental public body we only have one senior member of staff – our Secretary. All expenses listed above were therefore claimed by the Secretary.
11/04/2025	This is an information request relating to flights taken by staff in your organisation. Please include the following information for the following financial years 2022/23,2023/24 and 2024/25: • A list of all flights taken by employees and board members, including the following details: • The airline • The class (e.g. economy, business, first) • The departure airport and destination • The cost • The dates of travel • The name of the hotels stayed at, if possible • The cost of any other expenses.'	28/04/2025	There were no flights taken by Commissioners or Secretariat staff for the years listed above.
17/04/2025	Please include the following information for the financial years 2023/24 and 2024/25: • A list of all the staff networks at the organisation • Whether each network receives internal funding and, if so, how much (please express annually for the last four financial years) • How much FTE equivalent staff time each network is entitled to. For example, a staff network may have a chair who's entitled to spend 10% of their working hours devoted to the network (please express annually for the last three financial years) • A list of events that each network has held in this financial year so far (April to the present day), including the title of the event, information on any guest speakers and the time of the event'	28/04/2025	The Boundary Commission for Scotland (BCS) is a small Non-Departmental Public Body that is supported by a Secretariat of 3.19 FTE staff. These staff are Scottish Government civil servants, but work for the BCS through a funding agreement with the UK Government. There are no staff networks.